

BROKER DEMAND

File No. \_\_\_\_\_ Property Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(NOTE: MELVINDALE & DEARBORN = C of O IS MANDATORY!)

Closing Date: \_\_\_\_\_ Closing Time: \_\_\_\_\_

Place:  Broker's Office  Michigan Title  Other: \_\_\_\_\_

Listing Broker: \_\_\_\_\_ Selling Broker: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Agent: \_\_\_\_\_ Ph# \_\_\_\_\_ Agent: \_\_\_\_\_ Ph# \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

PURCHASER'S INFORMATION:

1. Are Purchaser's Name(s) Correct on Title Work?  YES  NO  
(If NO, please give correction: \_\_\_\_\_)

Purchaser's Address: \_\_\_\_\_

Is Purchaser:  Single  Married (Check One)

2. If NOT married, Purchasers will take title as:  Joint Tenants  Tenants in Common (Check One)

3. Purchaser's Mortgage Company: \_\_\_\_\_ Phone #: \_\_\_\_\_

SELLER'S INFORMATION:

1. Are Seller's Name(s) Correct on Title Work?  YES  NO  
(If NO, please give correction: \_\_\_\_\_)

Social Sec. # \_\_\_\_\_ for \_\_\_\_\_ Social Sec. # \_\_\_\_\_ for \_\_\_\_\_

Seller's Address, if different than Property: \_\_\_\_\_

2. Is any Seller Deceased?  NO  YES (If yes, name deceased \_\_\_\_\_)

3. Are the Sellers Divorced?  NO  YES 4. Is Seller Single?  NO  YES

4. Is there a Home Warranty?  NO  YES \$ \_\_\_\_\_ Charge to:  Seller  Buyer  Agent to pay

\*\*\*\*\*Make Home Warranty Check Payable to: \_\_\_\_\_

5. Administrative/Processing/Compliance Fee: \$ \_\_\_\_\_ to: \_\_\_\_\_  
Charge to:  Seller  Buyer

6. Occupancy Escrow: If based upon "New Monthly Payment" (according to terms of the Purchase Agreement),  
Please indicate what is to be included:

1st Mortgage (P&I)  2nd Mortgage (P&I)  Taxes  Insurance  Association Dues (check all that apply)

7. Sale Price: \$ \_\_\_\_\_ Verified Deposit: \$ \_\_\_\_\_ Held By: \_\_\_\_\_

Commission \_\_\_\_\_ % Split: Listing Office \_\_\_\_\_ % = amount \$ \_\_\_\_\_  
Selling Office \_\_\_\_\_ % = amount \$ \_\_\_\_\_

Commission based on \$ \_\_\_\_\_ (net sales price after concessions, if applicable)

8. Power of Attorney: (Atty. In Fact) \_\_\_\_\_  
(NOTE: Must be approved prior to closing, Please attach copy for examining)

9. Tenant in Property:  YES  NO (NOTE: Please attach Tenant Info. Sheet-available from Michigan Title)

SPECIAL INSTRUCTIONS: (Include any additional costs to Purchaser or Seller)

CONDOMINIUM INFORMATION: Assoc. Dues \$ \_\_\_\_\_ Assoc. Phone # \_\_\_\_\_  
(Condo Association Letter showing no assessments and a Certificate of Insurance will be needed to close)

ITEMS ENCLOSED: (Please keep copies for your records)

Purchase Agreement  Tenant Information  Seller's Disclosure  
 Addendums  Payoff/Assump. Letter  
 Certificate of Occupancy  Death Certificate  \_\_\_\_\_

PACKAGES TO BE DELIVERED IN ADDITION TO AGENTS:

NAME: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_